

MADERA ESTATES HOA ARCHITECTURAL APPLICATION

***** Please Allow 30 Days for Processing *****

Failure to comply with the CC&Rs and Architectural Review Guidelines may subject a homeowner to legal action, legal fees and/or other charges per RCW 64.38.020. Any assessed amounts may be used to place a lien on the home until there is compliance.

Mail To: Madera Estates HOA
8290 28th Court NE, Ste C
Lacey, WA 98516
Email To: acc@vantagecommunities.net

Deliver To: 8290 – 28th Ct NE, Ste C
Lacey, WA 98516
Contact #: 360-455-4464

Email To: acc@vantagecommunities.net

From: _____ Date: _____
Owner _____

Mailing Address	City	State	Zip
Property Address: _____	Lot # _____		
(If different from above)			

Contact #'s: Day _____ Eve _____ Cell _____
Email _____

Architect, Engineer or Owner's Representative (if applicable):

Name	Phone		
Address	City	State	Zip

Describe modifications, additions and/or changes. Provide sketches, color samples, dimensions, descriptions of all finish materials, etc. on page 2 ("Information Request").

Application Returned
(See ACC Comments Section)

Application Approved

(Improvements must be completed within 120 days of approval)

Date:

By:

MADERA ESTATES HOA
ARCHITECTURAL APPLICATION
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INFORMATION REQUEST

Depending on the scope of your project, some or all of the following information should be submitted with your request. Attach additional drawings to this form.

1. Description of improvement.
2. Location of residence on lot and dimensions from lot line. Indicate North arrow.
3. Complete dimensions of improvement proposed.
4. Measurements of improvements in relation to residence and lot lines.
5. **Description of all finish materials, textures and color schemes. Include paint chips with Application. Note clearly where each color is to be used.**
6. Drawings to show affected elevations.
7. Height of trees at maturity.

NOTE: All works of improvement shall be performed in a manner consistent with the architectural standards of the existing structures and fences.

ACC COMMENTS SECTION

Reasons for return/disapproval:

Common Reasons for Incomplete or Does Not Meet Standards Applications

Paint chips needed	Trim color does not meet standards
City/County permit needed	House base color does not meet standards
Missing neighbor notification signature(s)	Incomplete "Information Request" page
Shed roof must be same as house	Shed siding must be same as house
Needs description of materials to be used	Needs sketch with building dimensions

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NEIGHBOR NOTIFICATION: The intent is to advise your neighbors who own property adjacent to, facing or impacted by the improvement(s) to your lot (property). Neighbors are encouraged to review your plans acknowledging the proposed changes or alterations to your lot. This is a "good neighbor policy" and they can sign the application and initial the plans if they choose to. Neighbors may provide input directly to the ACC if they have comments.

Signature of this form is for notification purposes only. Neighbor approval/disapproval shall be advisory and is not binding in any way on the Architectural Committee's decision.

Signature	Printed Name	Address
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Signature	Printed Name	Address
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Signature	Printed Name	Address
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I UNDERSTAND AND AGREE THAT:

1. No work on this request shall commence until written approval of the Architectural Control Committee has been received.
2. All Owners should make every effort to complete the project by the completion date, or update the Architectural Committee if there will be delays. Extenuating circumstances should be brought to the attention of the Architectural Control Committee.
3. Once the project is finished, the homeowner should advise the Architectural Committee that the work is complete.
4. All city, county, state and federal codes and regulations must be followed and are the responsibility of the homeowner.

Proposed Start Date: _____ Proposed Completion Date: _____

SIGNATURE: _____

Homeowner (Authorization of representative must be attached, if applicable.)